



## MEETING MINUTES

### Henderson Creek MDP and FHAD

### Kickoff Meeting

Date: December 2, 2019  
Location: MHFD  
Distributions: Agenda and Schedule

#### Attendees :

<u>NAME</u>	<u>ORGANIZATION</u>	<u>EMAIL</u>
Brent Soderlin	Commerce City	<a href="mailto:bsoderlin@c3gov.com">bsoderlin@c3gov.com</a>
Kurt Patrick	Commerce City	<a href="mailto:kpatrick@c3gov.com">kpatrick@c3gov.com</a>
David Skuodas	MHFD	<a href="mailto:dskuodas@udfcd.org">dskuodas@udfcd.org</a>
Alan Leak	RESPEC	<a href="mailto:alan.leak@respec.com">alan.leak@respec.com</a>
Jen Winters	RESPEC	<a href="mailto:jennifer.winters@respec.com">jennifer.winters@respec.com</a>
Mike Bannister	RESPEC	<a href="mailto:mike.bannister@respec.com">mike.bannister@respec.com</a>
Andy Cross	RESPEC	<a href="mailto:andy.cross@respec.com">andy.cross@respec.com</a>

#### 1) Introductions

The meeting was opened with introductions.

#### 2) Project Overview

Jen Winters (RESPEC) began by describing the scope of the project as well as the timeline through the hydrology phase. David Skuodas (MHFD) mentioned that there are currently big infrastructure decisions being made that RESPEC needs to be considering specifically along Ragweed Drain. Currently RESPEC is only contracted to complete the baseline hydrology and preliminary alternatives for the MDP; however, RESPEC will continue after those phases with the remainder of the MDP and the FHAD. David Skuodas will coordinate with Teresa Patterson (MHFD) to collect survey data for structure crossings along Henderson Creek and Ragweed Drain. Structure survey information to be used in the hydraulic analysis of the MDP and the FHAD.

#### 3) Development

Brent Soderlin (Commerce City) is going to meet with the development community in January or February to ensure that all parties involved are moving in the same direction. Currently the upstream development in Henderson Creek is over detaining flow, they chose 50% reduction runoff. The next MDP progress meeting should include JR Engineering and CVL to determine the status of their projects in the watershed. Additionally, Russell Nelson (Adams County) should be



**RESPEC**

included in the next progress meeting.

Additionally, some detention exists or is proposed in the watershed. Commerce City to provide detention information to RESPEC for inclusion in hydrologic analysis.

#### 4) **Timeline**

The group decided that the first step will be determining the preliminary hydrology for Ragweed Drain. The goal will be to have preliminary results for discussion at the next team progress meeting in mid/late January.

#### 5) **Data Needs**

RESPEC has already received future land use condition from Arapahoe County, Denver, Aurora, Adams County, and Commerce City, as well as MHFD delineated basins, stream networks and municipality boundaries for the First Creek MDP and FHAD. These data will be used to inform the Henderson Creek hydrology as well.

#### 6) **Schedule**

RESPEC provided the group with a schedule as a draft Gantt chart of the project schedule. However, the overall project schedule will change based on discussion in the kickoff meeting. RESPEC will provide a revised project schedule at the next progress meeting.

#### 7) **Action Items**

- David Skuodas will coordinate with Teresa Patterson to collect survey data for structures (culverts/bridges) along Henderson Creek and Ragweed Drain.
- RESPEC to invite Russell Nelson to next progress meeting in mid-January
- Commerce City to provide RESPEC with the contact information for developers to invite to mid-January meeting.
- RESPEC to send Doodle Poll and schedule next meeting.
- Commerce City to provide detention information to RESPEC for inclusion in hydrologic analysis.
  - Specifically - the CVL report as well as the maintenance on Turnberry pond.
- RESPEC will provide a revised project schedule at the next progress meeting.